

# Arthur Mellows Village College

An Academy

## Supplement 2016/2017



*"Delivering learning for life within an aspirational culture"*



*Graded "Outstanding" consecutively by Ofsted*  
November 2009 and December 2014



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# ADMISSION CRITERIA AND APPEALS

## Admission Criteria

Priority will be given to children with a statement of special educational needs which names the College. This will be in addition to any specific arrangements to specialist provision.

1. Looked after Children – ‘Looked after Children’ and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Children of members of staff provided that they have been employed for a minimum of two years and/or are recruited to fill a vacant post for which there is a demonstrable skills shortage.
3. Children living in the catchment area of the following primary schools: Barnack Church of England; Castor Church of England; Duke of Bedford, Thorney; Eye Church of England; John Clare, Helpston; Newborough Church of England; Northborough Primary; Peakirk cum Glington Church of England; Wittering Primary.
4. The attendance of a brother or sister who is on the College roll at the time of admission.
5. Children living nearest the College as measured by the shortest straight line distance, from the centre of the home address to the College using the National Ordnance Survey seed points, via the Local Authority’s computerised mapping system and the Council’s Geographic Information System (GIS).

In cases of equal merit, priority will be given to the child living nearest the College as measured by a straight line.

Our admission limit for Years 7-11 is 264.

For late applications, the Local Authority will allocate places in the same order of priority. In cases of equal merit, priority will be given to the child living nearest the school measured by a straight line as above.

## Sixth Form

To qualify for entry to Arthur Mellows Village College Sixth Form, all students need to meet the following criteria:

1. To have passed at least seven full subjects at grades A\* to C in their GCSE examinations (or equivalent) including four at grade B or above. A vocational subject can count as a maximum of two GCSE equivalents
2. To be recommended by their current school, as suitable for successful Sixth Form study in four subjects of their choice, from the range offered by the College
3. To have satisfied the entry requirements specified for each Sixth Form course.

Applicants from other schools should apply in writing, to Head of Sixth Form, who is responsible for Sixth Form Admissions. Applications will be accepted from 1 October. The closing date for applications will be the last day of the Autumn term

## Numbers Applying to the College

There were 612 applications to, or expressions of preference for, the College (Year 7) for September 2015.

## Admission Appeals

Parents/carers have the right to express a preference for their child’s school. If parents/carers are not allocated a place for their child at the school of their preference they may appeal to an independent body called the Appeals Panel. Advice can be sought at an early stage from the Head of College.

Appellants will be informed of the date of the next appeal hearing, usually upon initial enquiry. An information leaflet which fully explains the procedures involved will be supplied at that stage.

# ATTENDANCE AND UNAUTHORISED ABSENCE

The figures shown below include unexplained absence which covers students who may, for example, have simply missed registration for any reason, but have not provided an explanation for their absence which may be an authorised or unauthorised absence.

Termly percentage figures for each Year Group show:

- (a) the total number of unauthorised absences in each term, divided by the total number of possible attendances in that term, and
- (b) the total number of students recorded unauthorised absent during each term, divided by the total number of students to whom the unauthorised absence provisions apply.

## Attendance Analysis

Period: 1 September 2014 to 18 July 2015 (compulsory school age only)

Group	Authorised Absences				Unauthorised Absences		
	Total Students	No of Students	% of Students	% of Sessions	No of Students	% of Students	% of Sessions
Year 7	271	244	90.0	3.6	46	17.0	0.4
Year 8	268	245	91.4	3.9	42	15.7	0.2
Year 9	267	255	95.5	4.8	83	31.1	1.1
Year 10	264	239	90.5	4.7	19	7.2	0.2
Year 11	256	256	100	16.5	40	15.6	0.2
Total (subject to rounding)	1326	1239	93.4 (average)	6.6 (average)	230	17.3 (average)	0.4 (average)

# CHARGING AND REMISSIONS POLICY

## Aims

The law requires that education during normal school hours and the examination of students in accordance with the National Curriculum is provided free of charge. The Governing Body recognises the valuable contribution that the wider range of additional activities, including trips, clubs and residential experiences can make towards students' education and reserves the right to charge parents (word 'parent' refers to parent or carer or guardian within this policy) in accordance with the provisions of the Education Act 1996.

It is the aim of the College to explain clearly the Charging and Remission Policy that exists within the College and the procedures that must be followed.

The purpose of the Policy is:

- To provide effective, fair and reasonable treatment to any charges and remission related to the College and as such to promote and provide activities both as part of a broad and balanced curriculum for the students of the school and as additional optional extras.
- To ensure that all staff, parents and students are aware of the procedures in place
- To provide awareness of Charging and Remission should the need arise at Governor meetings

## Educational Considerations

The College does not take into account parents' abilities to contribute to the College, in financial or other ways, when deciding whether to admit students.

The essential costs of following syllabuses for prescribed public examinations or as part of the national curriculum are to be met by the College at all times eg Fieldwork costs etc.

(As part of its normal working, essential personal protective equipment eg safety goggles, are provided by the College.)

The College requires Parents to make reasonable endeavours to provide their children with the appropriate uniform, sports dress for games, PE and swimming, as specified in the College Prospectus etc.

Parental support is encouraged in the provision of the basic non specialised items of equipment necessary for sensible day to day working, eg pens, pencils, rulers, pocket calculators etc. (These will only be provided by the College under exceptional circumstances.)

The College anticipates that parents will express a wish to keep the finished products resulting from participation in some practical subjects. In these circumstances the College may require the supply of, or may charge for, the materials.

Unless otherwise advised to the contrary, transport provided in College hours to carry students to other premises where education is arranged will be provided free of charge. Reimbursement of travel costs for essential 'third session' courses will be made.

Parents may have to meet the additional cost of travelling from home to work placements when students participate in work experience schemes. However, some 'employers' reimburse these expenses.

*The full Charging and Remissions Policy can be found on the College website at [www.arthurmellows.org](http://www.arthurmellows.org).*

# THE COLLEGE DAY

08.45 - 09.00	Registration, Assembly or Tutor Period
09.00 - 09.50	Lesson 1
09.50 - 10.40	Lesson 2
10.40 - 10.55	Break
10.55 - 11.45	Lesson 3
11.45 - 12.35	Lesson 4
12.35 - 13.25	Lunch Break
13.25 - 14.15	Lesson 5
14.15 - 15.05	Lesson 6

# COLLEGE LEAVERS AND COLLEGE ROLL

## College Leavers 2015

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Route Taken	Year 11
Arthur Mellows Village College Sixth Form	149
Other Sixth Form and Further or Higher Education	95
Apprenticeship Training	8
Not in Education, Employment or Training	0
Moved out of area / contact	5

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*(Data correct at time of student leaving)*

## College Roll - September 2015

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Group	Girls	Boys	Total Students
Year 7	148	116	264
Year 8	120	144	264
Year 9	120	144	264
Year 10	123	142	265
Year 11	144	120	264
Year 12	79	89	168
Year 13	90	81	171
Total	824	836	1660

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*(Data correct as at 09/09/15)*

# OTHER INFORMATION

## Complaints Procedure

A concern about the College's curriculum or related matters should be raised in the first instance with the College. This can be done through the student's Head of Year from where it can go to the relevant department or on to the Deputies and Head of College. Most queries, concerns and complaints are dealt with in this way by allowing appropriate meetings to be arranged.

If a matter is not resolved satisfactorily in this way, it may be raised via the College Complaints procedure by writing to the Clerk to the Governors, care of the College.

The Governors have established this procedure for dealing with complaints of a general nature (excluding issues relating to the actions of an individual member of College staff) and details can be obtained from the College.

## Data Protection

Information about a student is held on computer to assist with the efficient organisation of the College and the individual's educational needs. Security measures are taken to ensure that the information is kept confidential and is only available to authorised personnel, organisations, agencies or third parties.

The College has registered under the Data Protection Act a number of organisations to whom it may need to disclose information. Even where such a disclosure has been registered, it is only done so in appropriate circumstances and is kept to the minimum necessary.

Students may use IT equipment in the course of their studies. They do not have access to the personal records of other students.

If you are concerned about any aspect of personal information held on computer please contact the Head of College in the first instance.

## Equal Opportunities Statement

At Arthur Mellows Village College we are enriched by the diversity of cultures our students and staff represent. We believe that the experiences our students bring with them to the College represent a real gain to our community. We strive to recognise and celebrate this in our work and recreation.

We aim to challenge and excite all young people and adults by providing a flexible and dynamic learning environment. The many policies that we are developing at Arthur Mellows Village College are designed to ensure that the College has a framework within which our aims can be realised and turned into a daily practice. This practice is firmly grounded in the belief that everyone has the ability to learn and to develop creatively. Therefore, one of the College's fundamental aims is to ensure that the potential of every student is fulfilled.

We aim to:

- provide an environment and educational opportunities that enables every individual regardless of gender, race, creed, class or ability, to develop their skills, knowledge and talents within the College community.
- encourage and project an ethos of mutual respect and support, among staff and students alike.
- share our skills with each other, and to recognise how much we can learn from each other.
- appreciate each others experiences by valuing differences of culture, religion, gender, ability and background.
- develop well rounded, self-fulfilled individuals who are aware of and who are able to take advantage of all that the College offers.
- widen perspectives, raise expectations and show through the success of all our students that aspirations can be realised.
- ensure that the College as a community resource, actively encourages parents, students, local people, industry, business and other education providers to take an active part in its life.

Arthur Mellows Village College is comprised of a number of different areas of provision which are an integral part of the institution and which enhance the nature and quality of all that we offer.



# EXAMINATION RESULTS 2015

## GCSE Results

*Please note these are draft results available at the time of printing.*

TOTAL	2015	2014	2013	2012	2011
Percentage of A* - C	78.9%	81.4%	86.6%	91.1%	84.9%
Percentage of A* - G	99.3%	99.4%	99.6%	99.9%	99.2%
Number with 1 or more A* - G	255	256	260	228	228
% with 1 or more A* - G	100%	99.6%	100%	100%	100%
Number with 1 or more A* - C	247	255	259	228	227
% with 1 or more A* - C	96.9%	99.2%	99.6%	100%	99.6%
Number with 8 or more A* - C	166	175	203	204	171
% with 8 or more A* - C	65.1%	68.1%	78.1%	89.5%	75.0%
Number with 5 or more A* - C	207	217	241	223	209
% with 5 or more A* - C	81.2%	84.4%	92.7%	97.8%	91.7%
Number with 5 or more A* - G	254	254	255	227	227
% with 5 or more A* - G	99.6%	98.8%	98.1%	99.6%	99.6%
Number with 5 or more A* - C inc Maths and English	195	204	184	173	164
% with 5 or more A* - C inc Maths and English	76.5%	79.4%	70.8%	75.9%	71.6%
Average Total Point Score	412.57	424.68	483.93	557.37	529.09
Average Grade Score	41.74	42.25	43.30	45.63	44.21

# EXAMINATION RESULTS 2015

## A Level Results, including Vocational

*Please note these are draft results available at the time of printing.*

### A2 RESULTS

Total No. of Candidates	131
Number of Females	78
Number of Males	53

Average Total Point Score	667.90
Average Total Point Score (female)	700.96
Average Total Point Score (male)	619.25

Average Grade Score	226.09
Average Grade Score (female)	228.77
Average Grade Score (male)	221.76

### A2 RESULTS ONLY

% of Grades A* - B	51.2%
% of Grades A* - C	83.7%
% of Grades A* - E	100.0%

% of Grades A* - B (female)	56.1%
% of Grades A* - C (female)	89.1%
% of Grades A* - E (female)	100.0%

% of Grades A* - B (male)	43.2%
% of Grades A* - C (male)	75.0%
% of Grades A* - E (male)	100.0%

*More detailed information about test and exam results will be available from the College later in the year.*

# COLLEGE UNIFORM

## Approved Items - Day Wear

The list below shows approved items of dress and those items which are not acceptable.

GARMENT	COLOUR	REQUIREMENTS
*Coat	Black	There are two versions of the AMVC coat, a heavy one and a lighter one (*Non school coats cannot be worn anywhere on the school site including our outdoor spaces). The school coats remain our preferred option, however, students are allowed to wear coats which are plain and dark. Hoodies and tracksuit style tops are not acceptable. These coats can be worn outside but must not be worn anywhere inside the school buildings.
Key Stage 3 *Polo Shirt *Sweatshirt	White Bottle Green	With school crest With school crest
Key Stage 4 *Polo Shirt *Fitted Blouse *V-neck jumper *Cardigan	White White Black Black	All with school crest
*Skirt	Black	With AMVC embroidery, girls can select from two styles of skirt (one pleated and one plain)
*All of the above items must be purchased from: Chroma Leisure, 10 Wulfric Square, Bretton, Peterborough (Tel. 01733 262526) Online ordering is available: <a href="http://www.chromasport.co.uk">www.chromasport.co.uk</a>		
Trousers	Black	Must be a traditional formal 'suit' style trouser (non-jeans style). No casual or 'skinny-type' trousers will be acceptable.
Tights	Black or neutral	Plain, no patterns
Footwear	Black or dark brown	Traditional/formal style in leather or leather-style - heels must not exceed 6 cm - No trainers/canvas style shoes will be acceptable.
Socks	Black, grey or plain dark colour	
Jewellery		One pair of sleepers or small stud earrings are allowed (to be worn one in each ear or a single earring). A single discreet necklace, bracelet and ring are allowed. NOSE STUDS/RINGS OR ANY OTHER BODY PIERCING are NOT allowed. We advise that no jewellery of value is worn in College.
Hair	Natural colour only	No 'extreme' styles are allowed. (Senior Management Team to decide)
Make-up		Must be 'discreet'. Nail varnish/polish is not allowed. (Senior Management Team to decide)

# COLLEGE UNIFORM

## Uniform Guidance

It is the College policy that students are smartly dressed in a 'uniform' fashion. We ask students not to make fashion statements about themselves, either in their clothing or in their jewellery.

This is why we stipulate that only one pair of small, plain ear studs or earrings (worn in each ear or a single earring) and one plain, discreet bracelet and necklace may be worn.

We have a responsibility for the health and safety of students while we are 'in loco parentis' during College hours. Other body piercings decorated with studs/rings can constitute a potential danger to students, especially in practical lessons – like PE, Technology, Drama and Science – and in the hustle and bustle of moving around the College with large numbers of other students. For this reason, we do not allow other body pierced jewellery.

If a student wishes to have body pierced jewellery other than that allowed by the College, we stipulate that they have the piercing done at the beginning of the long summer holiday. This gives several weeks for the piercing to establish itself. The student is then able to take out the stud/ring safely to attend College but to replace it at home.

Any student wearing a ring or stud other than those allowed in the uniform code, who will not remove it on request, will be thought of as being uncooperative with the rules of the College. Lack of cooperation is punishable by exclusion.

## Please Note

This is general information. As you know fashion trends come and go and therefore our list cannot be exclusive. It is at the Head of College's discretion to take action regarding any fashion trend or hairstyle which is felt to be unacceptable.

If you have any questions concerning uniform, please contact the College for clarification.

Parents are always advised to check with the College before allowing their son/daughter to change their appearance. This includes new clothing fashions, jewellery and hair colour/styling.

## Personal Property

The College accepts no responsibility for any personal property brought onto the College site. All users should be discouraged from bringing valuable items into the College. If this is unavoidable, special arrangements should be made in advance for temporary safe keeping.

Students will be provided with lockers for storage of personal property.

Should personal property go missing whilst on College premises, even whilst in a student locker, the College accepts no responsibility.

# COLLEGE UNIFORM

## Physical Education Kit

The list below shows approved items and other items which may be required.

GARMENT	COLOUR	MATERIAL	REQUIREMENTS
Shorts (All)	Black	Cotton/Acrylic/Wool	Black leggings are an alternative for girls. Black tracksuit bottoms may be worn in severe weather
Sports Shirt* (All)	Green reversible	Only available from Chroma Leisure (details below)	
PE Shirt* (All)	Green	Only available from Chroma Leisure (details below)	Embroidered college badge
PE Socks (All)	White	Cotton/Acrylic/Wool	
Football/Rugby Socks (All)	Green	Cotton/Acrylic/Wool	
Training Shoes (All)			Astroturf trainers acceptable
Football/Rugby Boots (Boys)			
Hooded Sweater (optional sports shirt or PE shirt to be worn underneath)	Black	Only available from Chroma Leisure (details below)	Embroidered college badge

## Other Kit

Shin Pads are advisable for Football, Rugby and Hockey. A mouth guard must be worn for Hockey and Rugby.

## Exclusions

NO OTHER COLOURS ARE TO BE WORN

We ask for your support in helping us to enforce this policy. If you have any queries please do not hesitate to contact us to discuss the situation.

*\*These items are available from Chroma Leisure, 10 Wulfric Square, Bretton, Peterborough (Tel: 01733 262526).*

# HOME/COLLEGE AGREEMENT

## Agreement between Parent/Student/College

### Our Mission

“Delivering learning for life within an aspirational culture”

### Our Objectives

- To be the College of choice by promoting and providing access to relevant, broad, balanced and quality learning
- Be a safe, effective and friendly environment
- Value, encourage and help develop the potential of all within our community
- Strive to improve our performance and measure achievement against challenging standards
- Recognise and celebrate achievement

At Arthur Mellows Village College we have a Home/College Agreement (overleaf). This document outlines what the College will offer to do for you and your child and what you and your child are expected to do during your child's time at the College. The Agreement covers matters such as our intentions in educating your child, the school ethos, expectations regarding attendance and behaviour, discipline and homework.

Each of us - the College, you and your child - will play a part in ensuring that expectations are met. Each of us is required to sign the Agreement which acts as a confirmation of our combined intention to work by the rules of the College and the spirit of the Agreement.

Once you have read the Agreement overleaf and signed below please return it to the College office at the address on the back cover of this document.

Name of Student

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Tutor Group

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Parent/Guardian Name

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Parent/Guardian Signature

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Student Signature

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Signed on behalf of College

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Head of College

*M. Sandeman*

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# HOME/COLLEGE AGREEMENT



	As parent(s) we /I will do our/my best to ...	As a student I will do my best to ...	As a College we will do our best to ...
Being ready for College	Send our/my child to College in full College uniform Make sure our/my child has the right equipment for College	Always wear full College uniform Bring the right equipment to College	Insist that the correct College uniform is worn at all times Tell students what they need for lessons
Attendance/punctuality	Make sure our/my child attends College on time every day	Attend College every day on time. Attend all lessons on time	Encourage good attendance and punctuality and to reward these
Class and homework	Take an interest in the work of our/my child Encourage our/my child to always do their best  Make sure our/my child does their homework	Listen to my teachers, follow their instructions and work to the best of my ability Work together positively with others  Write all homework in my planner, do my homework and hand it in on time	Teach good lessons Prepare students in a range of subjects that will encourage them to succeed and to enable learners to achieve their best  Provide a homework timetable and planner and to set homework according to College Policy Set appropriate work which will be marked regularly
Behaviour	Encourage our/my child to have high standards of behaviour at all times	Behave well in and outside of College and follow the Code of Conduct and respect others	Encourage high standards of behaviour and respect of all individuals
Pastoral support	Let the College know if there are any problems likely to affect our/my child's learning	Let my teacher know if I have any worries	Listen and respond quickly to any concerns
Links with College	Attend Parents' Evenings Read letters from College and reply if necessary Read and sign the planner  Support the College if sanctions, for example, detentions become necessary	Take all written communications home to parent(s) Show planner at home each week  Complete any sanctions, if necessary	Hold regular Parents' Meetings Report regularly on progress, attendance and punctuality  Inform parents and students of any worries or concerns where necessary
Extra-curricular life of the College	Support events in which the College is involved	Find out what events are happening in College in which I might take part	Inform parents and students of events at College in which they might take part

# Arthur Mellows Village College

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Head of College: M Sandeman

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